

OLDBURY PARK PRIMARY SCHOOL

Learning and Teaching Committee Terms of Reference 2018-19

- To consider and advise the Governing Body on standards and other matters relating to the school's learning and teaching, including statutory requirements and the school's curriculum.
- To consider learning and teaching issues which have implications for finance and staffing decisions and to make recommendations to the relevant committees or the governing body.
- To scrutinise and monitor the performance of the school using all assessment data.
- To be involved in writing and reviewing the school's self-evaluation form.
- To make arrangements for the Governing Body to be represented at school improvement discussions with an outside consultant and for reports to be received by the Governing Body.
- To oversee arrangements for individual Governors to take a leading role in specific areas of provision, eg SEN, educational visits, literacy, numeracy and specific areas as identified in the SDP.
- To receive regular reports and advise the governing body.
- To oversee and manage policies relevant to the committee with reference to GDPR requirements
- To act as a critical friend for learning and teaching development.

Terms of reference agreed by the Governing Body on (date):

7.12.18

Membership:

Name	Governor/ Associate Member	Voting rights	Date appointed to committee
Sarah Boyce	Governor	Yes	5.10.18
Lorna Winstone	Governor	Yes	5.10.18
Kirsten Reeves	Governor	Yes	5.10.18
Margaret Phillips*	Associate Member	Yes	5.10.18
Sam Burnage*	Associate Member	Yes	5.10.18
Rebecca Hall*	Associate Member	Yes	5.10.18
Stuart Freed	Governor	Yes	5.10.18
Kirstin Bluck	Governor	Yes	5.10.18
Tracy Hughes	Governor	Yes	5.10.18

*Entitled to vote as a committee member except in matters relating to admissions, pupil discipline, the appointment of Governors or the budget and financial commitments of the GB. An Associate Member may be asked to withdraw from that part of any meeting when matters concerning an individual member of staff or pupil are discussed.

Disqualification: any relevant person employed to work at the school, other than as the Headteacher, when the subject for consideration is the pay or performance review of any person employed to work at the school

The committee chair shall be mindful of the distribution of staff versus non staff governors when decisions are decided by a vote

Chair of the committee:	Lorna Winstone
Vice chair of the committee	Kirsten Reeves
Clerk to the committee:	Sara Marklew
Quorum:	3 (1 of whom to be staff/non staff)
Date committee established:	5.10.18
Date of review by Governing Body:	Autumn 2019

Committee Chair..... Date.....

FGB Chair..... Date.....